



اتحاد الإمارات العربية المتحدة لكرة القدم
UAE FOOTBALL ASSOCIATION

ANNUAL CIRCULAR OF REGISTRATION DEPARTMENT SPORT SEASON 2024 – 2025



1. Objectives of Annual Circular

- 2.1 Providing clear explanations for the clauses and provisions of registration.
- 2.2 Fixing Registration periods.
- 2.3 Setting the mandatory provisions and documents that must be included in each application concerning players and members of the technical, administrative, and medical staff.

2. Electronic Systems

2.1 Football Management Electronic system (FA-Net)

- 2.1.1 Clubs are required to submit all registration requests through (FA-Net) system approved by UAE FA within the deadlines fixed by Registration Department.
- 2.1.2 The club bears full responsibility for selecting the type of request, the data and the accuracy of the documents that need to be entered in (FA-Net).
- 2.1.3 UAE FA, its committees, bodies, representatives, and employees bear no responsibility for any data and/or documents entered by the club in (FA-Net).
- 2.1.4 Each club must have one or more users on the electronic system who have received appropriate training from UAE FA. In the event of a change of user, the club must immediately notify UAE FA and identify the replacement to train him in system use, open a new account, and cancel the previous one. User data must be updated every season.
- 2.1.5 All requests must be approved by the system user authorized by the Executive Director and/or General Secretary.

2.2 FIFA Transfer Matching System – FIFA TMS

- 2.2.1 All clubs must comply with FIFA TMS regarding the registrations of professional, amateur, minor players and female players.
- 2.2.2 Each club must have TMS user who has received appropriate training from UAE FA and has created their own account. In the event of a change of user, the club must immediately notify UAE FA and identify the replacement to train him in system use, open a new account, and cancel the previous one.
- 2.2.3 Clubs must review and verify the accuracy of the data for any International Transfer Certificate (ITC) request.
- 2.2.4 An ITC request for any player cannot be made unless the data has been correctly matched by both clubs.
- 2.2.5 If an ITC is requested for a new resident player, it must be a transfer request and not a loan.
- 2.2.6 A professional or amateur player can only be registered after receiving his ITC. If the ITC is not received within 7 days of the request, the player will be registered temporarily by the relevant committee of FIFA, and this temporary registration will become permanent after one year from the date of the player's registration according to Article 8, paragraphs 4 and 6 of Annex 3 of FIFA Regulations on Status and Transfer of Players. The same procedure applies if the ITC is requested on the last day of registration.



2.2.7 UAE FA will send the ITC of an amateur player immediately upon request from another federation.

3. Registration Periods

3.1 Lists of Registration

- 3.1.1 Re-registration lists for all teams must be submitted from 10th to 31st July 2024.
- 3.1.2 All categories of players are allowed to be included in the re-registration lists.
- 3.1.3 An amateur player will be dismissed from his club after the end of re-registration lists submission period, if his name is not included in the list of any team in the club.

3.2 Registration periods for professional and amateur players of 1st team and U23 team (UAE Pro League) and U21 team (UAE FA Competitions)

- 3.2.1 The first period: 10th July 2024 to 1st October 2024.
- 3.2.2 Registration of players outside the registration period: from 2nd October to 22nd October 2024.
- 3.2.3 The second period: 15th January 2025 to 11th February 2025.
- 3.2.4 Registration of players outside the registration period: from 12th February to 4th March 2025.

3.3 Registration periods for age groups teams

- 3.3.1 The club that has not completed the specified number in lists of registration, may register new players from 1st August 2024 until 30th April 2025.

3.4 Registration of Players outside Registration Period

Without prejudice to the Regulations on the Status and Transfer of Players, the committee may approve the registration of a professional player outside the registration periods if the player's contract with his previous club expired before the end of the registration period, provided that:

1. The request is submitted through (FA-Net) system within the specified periods mentioned above.
2. The club has an available slot within the number of players allowed to be registered before the end of the registration period.
3. All documents submitted to the committee are translated into Arabic.

3.5 Timing of Registration Periods

- All registration periods specified in this circular start at 07:30 on the first day and end at 15:30 on the last day.

4. Numbers of Players to be Registered for Each Team

- 4.1 Without prejudice to FIFA players' transfer rules, players may be registered as per the below table:



Number of Players in Each Team

No.	Team	Born	Numbers				
			Citizens	Sons of UAE Women	Passport Holders	Born in UAE	Residents
Clubs participating in UAE Pro League (UAE PL) Competitions							
1	1 st team	16 years and above for all categories (except resident and foreigner – 18 years and above)		15		5	5
2	U23 Team	Born in or after 2001		24		6	-
Clubs participating in UAE FA competitions							
3	First Division (1 st Team)	Born in or before 2008 for all categories (except foreigner, born in or before 2006)		20		6	4
4	Second Division (1 st Team)				30		
5	Third Division (1 st Team)				30		
6	U21 Team	2004,2005,2006		30			-
7	U18 Team	2007, 2008		30			-
8	U16 Team	2009		30			-
9	U15 Team	2010		30			-
10	U14 Team	2011		30			-
11	U13 Team	2012		25			-
12	U12 Team	2013		25			-
13	U11 Team	2014		25			-
14	U10 Team	2025		25			-
15	Football Schools	2016, 2017, 2018		500			-

- 4.2 The team list can be completed with categories (citizens, sons of UAE women, passport holders, born in UAE) if the maximum limit in the residents and foreigners categories is not reached.
- 4.3 If a club does not participate in the competition with a particular team, it is allowed to register/re-register in the next higher team directly (up to two levels maximum), except for the U10 and U11 teams (one level maximum) and within the allowed number. This exception does not apply to football schools.
- 4.4 Players under the age of 10 in the categories of residents and born in UAE can be registered without FIFA approval, provided that they are re-registered with a new registration request after they turn 10 years old.
- 4.5 Clubs are required to obtain the guardian's consent if the player is a minor.

5. Conditions for Registering Players (Residents and Born in UAE)

- 5.1 The registered player in the category of Residents must have a valid ID in UAE.
- 5.2 The player in the category of Residents must be born in or after 2004 (registered for the first time).
- 5.3 As an exception to clause 5.2, up to four resident players born in 2001 or later may be registered in the UAE PL U23 Competition.

- 5.4 Players who have turned 18 can be registered/re-registered in the resident player category as professional players (UAE PL competitions).
- 5.5 A player registered in the resident or born in UAE category must not have represented the national (A) team of any other country (in any match in an official international football competition, whether the full match or any part thereof).
- 5.6 If it is discovered that the player has participated with national (a) team of his country after registration, he is allowed to complete the season only with the club and cannot be re-registered as a resident in the following seasons. Clubs should respect this in their contracts.
- 5.7 A foreign player's category can be changed to resident or born in UAE, at UAE FA approval after meeting the following conditions:
 - 5.7.1 Submission of a request by the club.
 - 5.7.2 Payment of the due fees.
 - 5.7.3 Compliance with the resident player registration conditions.
 - 5.7.4 Compliance with the age requirement at the time of first registration.
 - 5.7.5 Respect for sports integrity.

6. Transfer and Loan of Players between UAE Clubs

- 6.1 Players may be transferred or loaned during the relevant registration period.
- 6.2 An amateur player cannot be loaned between UAE clubs.
- 6.3 Professional players are loaned by signing an agreement between the three involved parties, specifying all financial obligations, benefits, and other conditions, in addition to a separate contract between the loaning club and the player.
- 6.4 The minimum loan period for a professional player is the duration between the registration periods, and the maximum loan period is one year.
- 6.5 A professional player whose loan is terminated by an agreement concluded by the three parties, can be re-registered by his original club within the registration periods and in accordance with the specified conditions.
- 6.6 A club may engage or release a maximum of three professional players to/from one club, on a loan basis.
- 6.7 A club may engage or release a maximum of seven professional players (nationally), on a loan basis.
- 6.8 A club may engage or release a maximum of six professional players (internationally), on a loan basis.
- 6.9 The number of valid loans only shall be counted.

7. Replacement of Players

- 7.1 Replacement of players shall be exclusively within the designated registration periods.
- 7.2 Terminating the contract of a player and contracting with another during the registration period according to the registration category is considered as a replacement, and it counts towards the allowed number of replacements. The following cases are not considered as a replacement:
 - 7.2.1 The contract with the replaced player expired before registering the new player.



- 7.2.2 The transfer of the player to another club before the registration of the new player.
- 7.3 The club may replace a maximum of two players outside registration periods, in the following circumstances:
- 7.3.1 Death of a Player
- 7.3.2 Permanent Disability, provided the following conditions are met:
- Submission of a request to UAE FA.
 - Approval by the Sports Medicine Committee of two medical reports issued by two hospitals in UAE, proving the permanent disability that prevents the player from playing football.
 - Approval of the request by the Players' Status Committee.
 - The replaced player with the permanent disability cannot be registered again.
- 7.3.3 Long-term Injury, provided the following conditions are met:
- Submission of a request to UAE FA.
 - Approval by the Sports Medicine Committee of two medical reports issued by two hospitals in UAE, proving that the injury for a period of not less than 6 months.
 - The injured player cannot be registered in the same season for the same club or any other club.
- 7.3.4 The Sports Medicine Committee has the right to request any additional medical documents as deemed necessary.
- 7.3.5 The replaced player must be a free player whose contract ended before the end of the registration period and before the date of the replaced player's injury, or the player must be originally contracted with the club with a contract submitted to UAE FA before the player's injury (conditions for registration outside the period, must be respected).
- 7.3.6 Approval from the Players' Status Committee is required.
- 7.4 Number of Replacements

No.	Team	Number of Replacements in Each Team					
		Citizens	Sons of UAE Women	Passport Holders	Born in UAE	Residents	Foreigner
Clubs participating in UAE Pro League (UAE PL) Competitions							
1	1 st team	6			4	4	
2	U23 Team	6			5	-	
Clubs participating in UAE FA competitions							
3	First Division (1 st Team)	10			6	3	
4	Second Division (1 st Team)	15					
5	Third Division (1 st Team)	15					
6	U21 Team	10				-	
7	U18 Team	10				-	
8	U16 Team	10				-	
9	U15 Team	10				-	
10	U14 Team	10				-	
11	U13 Team	10				-	
12	U12 Team	10				-	
13	U11 Team	10				-	



14	U10 Team	10	-
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8. Shifting of Players

8.1 Players registered in age groups teams may be shifted Team (A) to Team (B) and vice versa, by submitting a request of shifting a player to another team, until 10th October 2024.

9. Amateur Players

9.1 In case a club apologizes, withdraws, or is removed from participating in a competition, the amateur players registered with the concerned team are dismissed.

9.2 The club may not request deletion or cancellation of the name of a player after the player has been registered according to the regulations, except in the following cases:

9.2.1 If the player wishes to retire.

9.2.2 If the club requests to register the player in administrative or technical staff.

- Such a player may not be re-registered as a player again during the season, whether with his club or any other club.

10. Medical Examinations

10.1 The approval of a player's registration does not constitute an acknowledgment by UAE FA of the validity of the medical examination results. The club must ensure that the player is physically fit and does not suffer from any diseases. If any tampering, fraud, or inaccurate or abnormal results are found in the medical examinations, the sanctions outlined in the Regulations on the Status and Transfer of Players will be applied.

10.2 The club must notify UAE FA Sports Medicine Committee in case of any abnormal results in Pre-Competition Medical Assessment (PCMA) by filling out the specific form, "Medical Notification Form," no later than seven (7) days from the date of the medical report and sending it to UAE FA in an official letter. The club must follow up the case and send periodic reports about the player as determined by Sports Medicine Committee after reviewing the submitted reports.

10.3 Clubs are required to comply with the circular on medical examination forms for registering players for 2024/2025 sports season and conduct the mandatory examinations for all players as follows:

a) Form (1): First team, U23 team, U21 team, U18 team.

b) Form (2): U16 team, U15 team, U14 team, U13 team, U12 team, U11 team, U10 team, and football schools.

9.4 No player's card will be issued without submitting the complete required examination results and fully filling out the medical form. Any incomplete or unclear medical form will not be accepted, and all attached forms must be in color.

9.5 The validity period of the medical examination is one full season.

9.6 Procedures for medical examinations outside UAE:

9.6.1 Submit a request through (FA-Net) System.



- 9.6.2 Medical examinations can be conducted at FIFA Medical Centers of Excellence. If such a center is not available, the club must submit a request to Sports Medicine Committee for prior approval to conduct examinations at another clinic or hospital.
- 9.6.3 The examination shall be in English and enclosed with the registration request.
- 9.6.4 Approval of the examinations by Sports Medicine Committee.
- 9.6.5 Repeat the medical examinations in UAE within ten (10) working days.
- 9.6.6 The player cannot participate in local competitions until the examinations conducted within UAE are submitted within the deadline.

11. Registration of Technical, Administrative and Medical Staff

- 11.1 The age of any member of the staff must not be less than 21 years.
- 11.2 To register an administrator, team manager, or administrative supervisor, they must be a citizen, a son of UAE Woman, a passport holder, or from GCC countries. Second and third division clubs are exempt from this requirement.
- 11.3 All coaches must obtain a license from the Technical Department to practice the profession of coaching.
- 11.4 Clubs may register members of the technical, administrative, and medical staff according to the following designations:
 - 11.4.1 Technical Staff:
 - a) Technical Manager.
 - b) Head Coach.
 - c) Assistant Coach.
 - d) Fitness Coach.
 - e) Goalkeepers Coach.
 - f) Goalkeepers Coaches Supervisor.
 - g) Translator.
 - h) Academy Technical Manager.
 - i) Football School Technical Manager.
 - The assistant coach may exceptionally be registered as a coach or vice versa at the same time, but for different age groups.
 - Technical staff of club teams may be registered based on the conditions of each competition individually.
 - 11.4.2 Administrative Staff:
 - a) Supervisor.
 - b) Team Manager.
 - c) Team Administrator.
 - 11.4.3 Medical Staff: (according to classifications approved by Ministry of Health, Abu Dhabi Health Authority, Dubai Health Authority and Sharjah Health Authority).
 - a) General Practitioner.
 - b) Specialist Doctor (the following specialties: Sports Medicine, Orthopedics, Internal Medicine, Emergency Medicine, Cardiology, General Surgery, Critical Care, Family Medicine, and Public Health).
 - c) Physiotherapist.
 - d) Sports Nutrition Specialist.



- e) Sports Psychologist
- f) Paramedic
- g) Nurse.
- h) Sports Masseur
- Members of the medical staff are registered in club teams based on the conditions of each competition individually.
- Members of the technical and administrative staff are registered for a maximum of two teams only, except for the Academy Technical Director.

12. Cards

- 12.1 The club is required to print copies of the cards available on the UAE FA electronic system and keep a printed or electronic copy of them.
- 12.2 Player/member cards will not be renewed without submitting recent photos.
- 12.3 The professional player's card is valid from the date of approval of the registration request until the end of their contract with the club or the end of the sports season, whichever is earlier. Meanwhile, the amateur player's card is valid from the date of approval of the registration request until the end of the sports season.
- 12.4 Applications will be reviewed within five working days from the date of submission. Clubs must ensure that no player participates in any match unless their card is valid. The club bears full legal responsibility for this, and the same applies to members of the administrative, technical, and medical staff.
- 12.5 In case the club requests approval of the application within less than five days from the date of submission, an urgent request fee will be added.
- 12.6 A temporary card may be issued to medical staff members for the first time for a period of (3) months, with the option to request an extension for a maximum of an additional two months with additional fees for each request, according to the following conditions:
 - 12.6.1 Approval from the Sports Medicine Committee.
 - 12.6.2 Submission of a temporary card request and a commitment to issue a professional license, accompanied by the documents related to the application number and the application for the issuance of a professional license from the recognized medical authorities in UAE, as well as the academic qualifications and experience certificates duly authenticated by UAE embassy and Ministry of Foreign Affairs and International Cooperation.
 - 12.6.3 A temporary card will not be issued to any medical staff member who has already been issued a temporary card in previous seasons.

13. Registration Fees (AED)								
			1 st team U23 team UAE PL	1 st Team 1 st Division U21 Team	1 st Team 2 nd Division 3 rd Division	Age groups U10 – U18 Teams	Football Schools	
1	Citizen/Son of UAE Women/Passport Holder	Professional	2,000	750	400	300	-	
		Amateur		500			100	
2	Foreigner/Resident/Born in UAE	Professional	3,000	1,500		400	400	-
		Amateur		1,000				100



3	Request to shift a player from team to another (A/B)		-			500	-
4	Technical, Administrative, Medical Staff		3,000	1,000	250	750	
5	Request of temporary card of medical staff	1 st time: 3 months	10,000				
		2 nd time: 2 months	20,000				
6	Urgent requests (added to request fee)	all categories/teams	3,000				
7	Request to replace an injured player		5,000				
8	Request of exception: submitted to Players' Status Committee		2,500				
9	Request of registration outside (registration periods) – added to request fee		5,000				
10	Request to change player's category		6,000				
11	Request to approve medical examination from outside UAE		5,000				

14. General Provisions

- 14.1 A football player is allowed to represent his club in futsal.
- 14.2 In case of any conflict between this annual circular and UAE FA statutes or regulations, the provisions of the statutes or regulation shall prevail, and the conflicting clause in the circular shall be nullified.
- 14.3 UAE FA has the authority to amend this circular or add other circulars or addendums to it.
- 14.4 No request related to registration will be accepted from any club/football company until all outstanding financial amounts from previous seasons are settled. This includes, but is not limited to, registration fees, administrative and organizational fines, and disciplinary sanctions.



Mandatory Documents for Registration Requests

- UAE FA has the right to request the original of any document included in the registration requests before or after the approval of the request.
- Forms and applications will only be accepted with the club's authorized signatures, and clubs must notify UAE FA of the authorized signatures and the persons authorized to sign when there is any change.
- **Identity card**
- **Passport**
- **Player's birth certificate**
 - If the player was born outside UAE, it must be certified by the relevant authorities.
- **Personal photo with the following specifications:**
 - Recent photo
 - Size 4×6 cm
 - White background
 - Club sports uniform, head uncovered
 - Includes only the head and shoulders
 - Colored and clear
 - If the player wears glasses, they must be sports medical glasses
- **Foreign Player Declaration - The player declares the following:**
 - He will comply with UAE FA regulations and decisions.
 - He is currently not subject to any sports or disciplinary sanctions, nor is he under suspension by FIFA or any other national federation.
 - He is not bound by any contract with any club inside or outside UAE at the time of signing his new contract.
- **International Transfer Certificate:**
 - A mandatory certificate. The club enters the player's data (amateur/professional) through the FIFA Transfer Matching System (TMS). UAE FA then confirms the data, requests the certificate, and follows up its arrival.
- **Proof of Guardianship:**
 - A copy of duly authenticated guardianship/custody ruling issued by any court inside or outside UAE, in the absence of the father.
- **Minor Player Registration/Transfer Request:**
 - A unified form for both the club and the player's guardian, detailing the date the decision to transfer was made, the circumstances and/or reasons for their move to the country and choosing it as their place of residence. The club must provide detailed dates on how the player and the club first made contact.
- **Proof of Residence for Five Years for Minor Players:**
 - Proof of the player's academic record, which the club is responsible for securing and entering for the concerned players, if the player has been residing in the country for five continuous years or more; or was registered in the previous season.
- **Approval from the FIFA Sub-Committee:**
 - Mandatory for all minor players over the age of ten when registering for the first time.



Documents Required for Registration Requests

Documents Required for Player's Registration Request

No.	Document/Category	Citizen			Son of UAE Women			Passport Holders			Born in UAE			Residents			Foreigners	
		Minor amateur	Adult amateur	Professional	Minor amateur	Adult amateur	Professional	Minor amateur	Adult amateur	Professional	Minor amateur	Adult amateur	Professional	Minor amateur	Adult amateur	Professional	Adult amateur	Professional
1	Registration form	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory
2	Photo	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory
3	Player ID	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory
4	Player passport				Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory
5	Medical statement + Medical Examinations	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory
6	Player birth certificate				Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory		
7	Player contract			Compulsory			Compulsory			Compulsory			Compulsory			Compulsory		Compulsory
8	Player's guardian ID	Compulsory																
9	Father/Guardian passport or ID + residence												If any			If any		
10	Player's guardian passport or ID				Compulsory			Compulsory										
11	Mother passport + residence												Compulsory			Compulsory		
12	Mother ID				Compulsory	Compulsory	Compulsory						If any			If any		
13	Minor player registration request – guardian												Compulsory			Compulsory		
14	Minor player registration request – club												Compulsory			Compulsory		
15	Foreign player declaration																	Compulsory
16	Player declaration/club declaration regarding salary cap			Compulsory														
17	Education continuity certificate												If any			If any		
18	Guardian employment contract												Compulsory			Compulsory		
19	House lease contract + electricity/telephone bill												Compulsory			Compulsory		
20	Guardian work permit												Compulsory			Compulsory		
21	Proof of residence for more than 5 years (school records, residences, previous ID cards).												If any			If any		

- The international transfer certificate is compulsory for each player registered outside UAE.
- The documents mentioned in rows 18, 19 and 20 of the above table are not compulsory if a proof of residence for more than 5 years, is submitted.
- For the players under the category: Born in UAE and/or Residents, the club undertakes to provide the above documents accompanied by certified legal translation to English.



Documents Required for Player's Replacement Request

No.	Document/Category	Citizen			Son of UAE Women			Passport Holders			Born in UAE			Residents			Foreigners	
		Minor amateur	Adult amateur	Professional	Minor amateur	Adult amateur	Professional	Minor amateur	Adult amateur	Professional	Minor amateur	Adult amateur	Professional	Minor amateur	Adult amateur	Professional	Adult amateur	Professional
1	Registration form	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory
2	Photo	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory
3	Player ID	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory
4	Player passport				Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory
5	Medical statement + Medical Examinations	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory
6	Player birth certificate				Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory		
7	Player contract			Compulsory			Compulsory			Compulsory			Compulsory			Compulsory		Compulsory
8	Player's guardian ID	Compulsory											If any			If any		
9	Father/Guardian passport or ID + residence												Compulsory			Compulsory		
10	Player's guardian passport or ID				Compulsory			Compulsory										
11	Mother passport + residence												Compulsory			Compulsory		
12	Mother ID				Compulsory	Compulsory	Compulsory						If any			If any		
13	Minor player registration request – guardian												Compulsory			Compulsory		
14	Minor player registration request – club												Compulsory			Compulsory		
15	Foreign player declaration																	Compulsory
16	Player declaration/club declaration regarding salary cap			Compulsory														
17	Education continuity certificate												If any			If any		
18	Guardian employment contract												Compulsory			Compulsory		
19	House lease contract + electricity/telephone bill												Compulsory			Compulsory		
20	Guardian work permit												Compulsory			Compulsory		
21	Proof of residence for more than 5 years (school records, residences, previous ID cards).												If any			If any		

- The international transfer certificate is compulsory for each player registered outside UAE.
- The documents mentioned in rows 18, 19 and 20 of the above table are not compulsory if proof of residence of more than 5 years, is submitted.
- For the players under the category: Born in UAE and/or Residents, the club undertakes to provide the above documents accompanied by certified legal translation to English.



Documents Required for Player's Transfer Request (within UAE)

Document/Category	Citizen			Son of UAE Women			Passport Holders			Born in UAE		Residents		Foreigners	
	Minor amateur	Adult amateur	Professional	Minor amateur	Adult amateur	Professional	Minor amateur	Adult amateur	Professional						
Registration form	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory
Photo	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory
Player ID	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory
Player passport				Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory
Medical statement + Medical Examinations	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory
Player birth certificate				Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory
Player contract			Compulsory			Compulsory			Compulsory		Compulsory		Compulsory		Compulsory
Valid residence										Compulsory	Compulsory	Compulsory	Compulsory		
Player's guardian ID	Compulsory														
Guardian passport or ID				Compulsory			Compulsory								
Mother ID				Compulsory	Compulsory	Compulsory									
Club Declaration										Compulsory	Compulsory	Compulsory	Compulsory		
Foreign player declaration															Compulsory
Player declaration/club declaration regarding salary cap			Compulsory												
Transfer agreement signed between clubs, non-objection on the transfer, or decision from Players' Status Committee	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory

Documents Required for Contract Submission Request (Professional Player)

No	Document/Category	Citizen	Son of UAE Women	Passport Holders	Born in UAE	Residents	Foreigners
1	Player ID	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	
2	Player Passport	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory
3	Player Contract	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory



Documents Required for Player's Loan Request (Professional Player)

No	Document/Category	Citizen	Son of UAE Women	Passport Holders	Born in UAE	Residents	Foreigners
1	Registration form	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory
2	Photo	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory
3	Player ID	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	
4	Player passport		Compulsory	Compulsory	Compulsory	Compulsory	Compulsory
5	Medical statement + Medical Examinations	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory
6	Player birth certificate		Compulsory	Compulsory	Compulsory	Compulsory	
7	Loan Agreement	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory
8	Player's Valid Residence				Compulsory	Compulsory	
9	Player's guardian passport or ID		Compulsory				
10	Mother ID		Compulsory				
11	Club Declaration				Compulsory	Compulsory	
12	Foreign player declaration						Compulsory
13	Player declaration/club declaration regarding salary cap	Compulsory					

Registration List

- The club shall submit the registration list of each team separately, duly signed and approved by the club.

Player Data Modification

- Document proving the modification according to its type.

Player Contract Termination

- Document indicating the contract termination.

Issuance of Player's Card

- Photo of the player if there is no recent photo for the same season.
- Copy of the player's ID for the categories (citizen – Son of UAE Women – Born in UAE – Resident)
- Copy of the player's passport for the categories (Son of UAE Women – Passport Holder - Born in UAE – Resident - Foreigner)
- Player declaration, for the categories of (Resident and Born in UAE), certified by the club.
- Declaration from the professional citizen player
- The comprehensive medical examination results according to the prepared forms for each category proving the player's fitness to play football, in addition to the results of required medical examinations for each age group.

Termination of Player Relationship (For UAE FA)

- Decision from the Players' Status Committee,
- The professional contract of the player with the new club, or



- A request from the club to register a player who has not been included in the registration lists by his previous club, or
- Transfer of amateur players outside UAE.

Documents Required for Registration of Technical Staff

1. Registration form.
2. Recent photo.
3. Copy of the ID card for members who are (citizens) and a copy of the passport for other categories.
4. Mother's ID for members who are (Sons of UAE Women).
5. Approved copy of professional license.
6. Copy of the employment contract in Arabic or duly translated into Arabic.

Documents Required for Registration of Administrative Staff

1. Registration form.
2. Recent photo.
3. Copy of the ID card for members who are (citizens) and a copy of the passport for other categories.
4. Mother's ID for members of the staff who are (Sons of UAE Women).
5. Certificate of good conduct
6. Qualifications or experience certificates.

Documents Required for Registration of Medical Staff

1. Registration form.
2. Recent photo.
3. Copy of the ID card for members who are (citizens) and a copy of the passport for other categories.
4. Copy of the employment contract in Arabic or duly translated into Arabic.
5. Mother's ID for members of the staff who are (Sons of UAE Women).
6. Approved copy of professional license.
- 6.1 A professional practice license issued by the Ministry of Health, Department of Health in Abu Dhabi, Dubai Health Authority, or the Sharjah Health Authority for those allowed to enter the field of play and provide medical services to players in the following professions: General Practitioner, Specialist Doctor, Physiotherapist, Paramedic, and Nurse.
- 6.2 A professional practice license issued by the Ministry of Health, Department of Health in Abu Dhabi, the Dubai Health Authority, or the Sharjah Health Authority for those not allowed to enter the field of play to provide medical services to players in the following professions:
 - 1) Sports Psychologist.
 - 2) Sports Nutrition Specialist.
 - 3) Sports Masseur.
7. General Practitioner/Specialist Doctor: Must provide an Advanced Cardiac Life Support (ACLS) certificate and a Basic Life Support (BLS) certificate as mandatory



documents, with a validity of two years, and acceptance of licenses issued up to a maximum of two years from the date of application submission.

8. Physiotherapist/Paramedic/Nurse: Must provide a Basic Life Support (BLS) certificate as a mandatory document for registration, with a validity of two years, and acceptance of licenses issued up to a maximum of two years from the date of application submission in the system.

Termination of Relationship with Member of Staff

- Financial settlement signed by both parties/the termination agreement signed by both parties, or a letter from the club.
- The document must be in Arabic, or duly translated into Arabic.